



### Chicago Sport & Social Club Forfeit Rules/Procedures

This policy is in place to handle and address all teams that need to forfeit and how they go about doing it as well as those that have a forfeit against them. Please be considerate of others and proactive. The goal of any team or league is to play actual games and not have forfeits.

If your team needs to forfeit, here is what to do:

1. Don't forfeit! It is the expectation of everyone to have games, so do whatever you can to field a team. During the regular season you can find subs or recruit from other teams. You can use our Facebook page (<http://www.facebook.com/ChicagoSocial>) or log in and leave comments on your sport's page on [chicagosocial.com](http://chicagosocial.com) to recruit players or find subs. Consult the rules of your league for the legal minimum to play a game.
2. If you need to forfeit please call or email our office before 3pm CST on the day of your league for weekday leagues and prior to 5pm CST on Friday for Saturday and Sunday leagues. Our office number is 312-850-8196 or email [forfeits@chicagosocial.com](mailto:forfeits@chicagosocial.com). Make sure to talk to someone or get a response confirming we received your forfeit notification. Your team will still receive a loss despite letting us know, and if you forfeit more than once you may be removed from the playoffs and/or league.
3. If your team fails to notify us prior to 3pm CST on weekdays or 5pm CST on Friday for Saturday and Sunday leagues your team may be automatically removed from the playoffs and/or league.
4. If your team must forfeit after 5:00pm on a weeknight or anytime on a weekend for a weekend league, please consult our contact us page (<http://www.chicagosocial.com/about/contact>), our emergency hotline is 312-850-8153.

If your team had a forfeit against you:

1. If the forfeiting team has adhered to contacting us ahead of time we will try to find another team to play against you in a friendly match. Depending on timing of the notice or your scheduled game time we may reach out to you first to make you aware and give you the choice to have the night off or to have us attempt to find a replacement opponent.
2. If we have not been notified and you show up to your game and no opponent is present, our staff will do their best to find someone to stay and play you in a scrimmage. If times/dates/space allow we will try and build in a makeup game, although in many cases that may not be possible. We will address these on a case by case situation.

If your team has experienced more than one forfeit against you please contact our office immediately at 312-850-8196 or [leagues@chicagosocial.com](mailto:leagues@chicagosocial.com) so that we can look in to what is going on and work with your team on a viable solution.